



**THE OTTAWA JEWISH COMMUNITY FOUNDATION  
MEETING OF THE BOARD OF DIRECTORS**

**TUESDAY, MAY 07, 2013**

**MINUTES**

Minutes of a Meeting of the Board of Directors of THE OTTAWA JEWISH COMMUNITY FOUNDATION (the 'Corporation') held at the head office of the Corporation on Tuesday, May 07, 2013 at the hour of 4:30PM, in the Boardroom at 21 Nadolny Sachs Private, Ottawa, Ontario K2A 1R9.

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**PRESENT:**

Richard Roth (Chair), Diane Koven, , Steven Lesh, Harold Feder, Lorne Segal, Shelley Appleby-Ostroff, Eddy Cook, Mark Shabinsky (Partial)

**GUESTS:**

Sara Kardish (Observer – Nonvoting)

**STAFF:**

Andrea Freedman (CEO), Jared Isaacson (Assistant Director), Shelley Crawford (Financial Officer) (Partial), Rebecca Nagrodski (Recorder)

**APOLOGIES:**

Lynne Oreck-Wener, Ken Ages

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**MEETING CALLED TO ORDER:**

Richard Roth thanked everyone for attending and called the meeting to order at 4:35PM.

**INTRODUCTION OF OBSERVER:**

Michael Landau, Incoming Vice Chair for 2013/2014, was introduced. It was explained that he was participating as an Observer for the purposes of this meeting.

**APPROVAL OF MINUTES:**

A motion was made to approve the April 08 2013 Minutes of the Board of Directors as distributed.

Moved by: Lorne Segal  
Seconded by: Steve Lesh  
Approved Unanimously

**BUSINESS ARISING FROM THE MINUTES:**

***Collaborative Fundraising Model Initiative***

It was explained that the Collaborative Fundraising Mode is the process of being revamped as the Centre for Jewish Philanthropy pilot project. This project will aim to link donors to philanthropic opportunities which are meaningful to their unique preferences with the goal of engaging them in discussions throughout the year. Further information on this project will be provided during the next Board meeting.

**ASSISTANT DIRECTOR'S REPORT AND NEW COMMITMENTS REPORT:**

Jared Isaacson presented his report on the activities of the Foundation since April 08 2013; the members were satisfied with the information provided.

**INVESTMENT/FINANCIAL UPDATE:**

***Investment Policy Statement Discussion:***

A motion was made to accept the recommendation from the Investment Committee to amend the Investment Policy to allow for a subtotal for cash and fixed income, whose target would be 40% collectively, with permitted range of 35 – 50%.

Moved by: Steven Lesh  
Seconded by: Harold Feder  
Approved Unanimously

***2012 Audited Financial Statements:***

Shelley Crawford presented the financial statements and executive summary for the year ended December 31, 2012 for the review and approval of the Board of Directors.

A motion was made to approve the audited financial statements for the year ended December 31, 2012 as presented and to bring them forward to the Annual General Meeting.

Moved by: Eddy Cook  
Seconded by: Lorne Segal  
Approved Unanimously

**PROPOSED OJCF BOARD SLATE DISCUSSION:**

Harold Feder presented information on the Board nomination process and the slate of Board nominations for 2013/2014.

It was confirmed that the following people will not be remaining on the OJCF Board:

- Ken Ages
- Eddy Cook
- Harold Feder
- Mark Shabinsky

It was explained that of these four vacant positions, the Board Development Committee has recruited the following interested candidates:

- Michael Landau will join the OJCF Board as the Incoming Vice Chair
- Mitchell Leitman will join the OJCF Board as the Incoming Fundraising Committee Chair
- Joel Sector will join the OJCF Board as a Member At Large

The Board Development Committee is currently in the process of approaching a potential candidate for the (vacant) Treasurer position. Once the candidate has confirmed their interest, the official slate of nominations will be circulated to the Board for the electronic review and approval.

#### **LEGISLATIVE COMPLIANCE REVIEW:**

It was reported that the OJCF continues to comply with all financial legislation and that arrangements are being made for both Richard Roth and Debbie Halton-Weiss (Chair, JFO) to sign an annual document to this effect.

#### **COMMITTEE UPDATES:**

Jared Isaacson presented an update on all active committees; the members were satisfied with the information provided.

A motion was made to rebrand the B'nai Mitzvah Committee as the B'nai Tzedak Committee as part of their ongoing work to become more engaged with the community and better able to reflect the philanthropic wishes of the existing club members.

Moved by: Shelley Appleby-Ostroff

Seconded by: Harold Feder

Approved Unanimously

#### **OTHER BUSINESS:**

##### **Recognition of Deceased Fund Holders:**

It was confirmed that special mention will be made of all fund holders who have passed away during the last year as part of the introductory remarks at the upcoming Annual General Meeting. This information has also been noted in the 2012 Annual Report.

Moving forward, it was agreed that the Foundation will need to consider the idea of how to tastefully recognize the receipt of Legacy Gifts (anticipated bequests) with surviving family members.

**Annual General Meeting Update:**

The members reviewed the draft agenda for the Annual General Meeting on June 13 2013. It was agreed that the agenda will be modified so that the greetings from the Jewish Federation of Ottawa will take place after the anthems and Dvar Torah.

**2013/2014 OJCF Board Schedule:**

It was reported that Rebecca Nagrodski is currently working with the lay leadership and Steven Lesh (Incoming Investment Committee Chair) to finalize the OJCF Meeting Schedule for 2013/2014. Once this work is completed, the schedule will be circulated for everyone's reference.

**GOOD AND WELFARE:**

Special mention was made of the following people for their time and dedication as Board members:

- Ken Ages
- Eddy Cook
- Harold Feder
- Mark Shabinsky

Richard Roth was also congratulated on his successful term as Chair of the OJCF Board of Directors and best wishes were given to Lynne Oreck-Wener as the new Incoming Chair.

**ADJOURNMENT:**

The meeting was adjourned at 5:40PM.

*Approved September 11 2013*